



**GENERATION
APPRENTICESHIP**
www.apprenticeship.ie



**NATIONAL
APPRENTICESHIP
OFFICE** GENERATION
APPRENTICESHIP



APPRENTICESHIP ONLINE

EMPLOYER GUIDE TO ACCESSING THE FREE APPRENTICESHIP ONLINE SERVICE

The **APPRENTICESHIP ONLINE** service is available via www.apprenticeshiponline.ie. It is a free service for approved national apprenticeship employers.

YOU WILL NEED TO BE SIGNED UP TO APPRENTICESHIP ONLINE TO



- submit a claim for the new employer grant of €2,000 per apprentice per year*
- advertise apprenticeship job vacancies
- see important apprenticeship information, including on your current apprentices
- secure approval to employ apprentices on additional apprenticeship programmes

To sign up for **APPRENTICESHIP ONLINE** employers only need to email AOL@nao.ie to request access. The apprenticeship employer receives a Welcome email and can then access all services available online.

Guidance is also available during the sign up process if required, just email AOL@nao.ie

*Those who are eligible for the employer grant employ apprentices on one of the 40 apprenticeships which have been established since 2016 and which do not attract payment of off-the-job training allowances.